

Board of Trustees Minutes  
July 7, 2015  
5:45 pm at KZMU

Attending Board of Trustees: Michele Blackburn, Ed DeFrancia, Susette Weisheit

Attending Staff: Marty Durlin

The meeting was called to order at 5:55. Susette moved to approve the previous meeting minutes and Michele Blackburn seconded. The motion was passed.

**1. New/Other Business**

1.1. The donor/underwriter party will be held September 26th. The time and place to be announced.

**2. Tabled Business for the next meeting**

2.1. Items to be reviewed by the Board in the meantime

2.1.1. Vacation Time for staff

2.1.2. Bylaws amendment to establish an expenditure cap without prior board approval.

2.1.3. Policy & Procedures Manual update

2.1.4. Employee Handbook update

**2. Staff Reports—General Manager Marty Durlin** (See attached report)

2.1. Due to frustrations with the mailing of thank you cards it became apparent that some changes are needed. Marty will check into a data base change or fix. The Quick Books program we have may be usable for this process.

2.2. Personnel Evaluations are scheduled for September

2.3. The FY16 draft budget will be sent to the board prior to the August meeting.

**3. Public Input—No public attendance.**

**4. Next meeting—August 4th at 5:45 at KZMU**

**5. Meeting adjourned—6:55**

**KZMU General Manager's Report**  
**July 6, 2015**

**90.1:** We have purchased and installed the new equipment on either end of the chain (about \$5000), and experienced a blissful period of no drop-outs or glitches. We will likely spend another \$200 to secure a new "pipeline" so as to NEVER HAVE THIS PROBLEM AGAIN. I fervently hope.

**Pop-up Tent:** It has arrived (\$1500). One small part had to be replaced. It's quite huge and bright, well-made and functional, and we look forward to using it at the Moab Music Festival, the Moab Folk Festival and the next Radiothon. Thanks to Terry Carlson for his help in accomplishing this.

**Writers on the Range:** I've been asked to submit an essay about KZMU's loss of CPB funding to High Country News — writing it now.

**News training continues:** We'll have our second news training this Thursday. So far only two participants, but they are enthusiastic and already have some reporting background. We also have a DJ training scheduled for July 30, hoping to attract some new folks (please pass the word).

**Budgets:** I had planned to have a draft of next year's budget ready for you, but I haven't been able to complete it. Our fiscal year begins October 1, so if I present it in August you can review it, change it if necessary and we can approve it in September so we are ready to go. Thanks for your patience.

**Underwriting:** No real progress on this front. Both Wendy and I have been gone. More to report next month.

**Thank you cards:** Finally went out this week! Thanks to Marlene for all her work on this.

**KZMU Circle:** Hoping to schedule the major donor gathering in late September. I'll go over dates with you at the meeting.

Thanks,

Marty